

SUTTER LAFCO

LOCAL AGENCY FORMATION COMMISSION

P.O. Box 2694

GRANITE BAY, CA 95746 (707) 592-7528 FAX (530) 749-5468

REGULAR MEETING AGENDA

**Yuba City Council Chambers
1201 Civic Center Blvd, Yuba City, California**

Thursday, November 10, 2022 - 2:00 p.m.

Meeting will begin at 2:00 PM

COMMISSION MEMBERS

Regular Members

County Member – Mat Conant

County Member – Mike Ziegenmeyer

City Member – Marc Boomgaarden

City Member – Bob Woten

District Member – Larry Munger

District Member - Don Cochran, **Chair**

Public Member -

Commissioner Alternates:

County Alternate – Karm Bains

City Alternate – Grace Espindola*

District Alternate – Vacant

Public Alternate – Enita Elphick

LAFCo Staff:

John Benoit, Executive Officer

Jennifer Stephenson, Deputy Exec. Officer

Paige Hensley, Clerk-Analyst

P. Scott Browne, LAFCo Counsel

** until the mayor's select committee appoints another alternate Grace Espindola is the City Alternate for LAFCO*

Zoom link for public use:

https://us06web.zoom.us/webinar/register/WN_phHUQYNQTKuyRz7q1zxTKw

- 1. Call to Order: Roll Call and Pledge of Allegiance.**
- 2. Approval of the Agenda**
- 3. Public Comment:**

Members of the public are invited to address the Commission on any matter of interest to the public that is not on the agenda for a period of time not exceeding 5 minutes. Pursuant to the Brown Act, the Commission cannot take any action on items not listed on the posted agenda but may add to a future agenda matters brought up under public comments for appropriate action at a future meeting.

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| <p>4. Closed Session
Subject: Employee Performance Evaluation
Title: LAFCO Executive Officer</p> |
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5 Approval of Minutes from the September 8, 2022, LAFCo meeting:

Action: Approval of Minutes from the September 8, 2022 meeting

6. Consent Agenda:

Action:

- A. Payment of Claims for September and October 2022*
- B. LAFCO meeting schedule for 2023*

PUBLIC HEARING:

7. Conduct Continued Public Hearing regarding a FIRE and EMS Municipal Service Review and Sphere of Influence Update for Fire and EMS service providers in Sutter County

- A. Conduct continued public hearing

Action Items:

8. Status of Annexations to the Gilsizer County Drainage District (five annexations) and to the City of Yuba City (four annexations) and requirements for the Board of Equalization (BOE) filings.

- A. Hold Discussion of the BOE filing process*

9. Discussion regarding the Calafco Annual Conference in Newport Beach on October 19 through October 21st.

- A. Discussion regarding the Calafco Annual Conference*

10. Executive Officer's Report:

- A. *Tierra Buena Yuba City Subsidiary District*
- B. *Sutter point zoom meetings report*

11. Commissioner Reports:

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.

12. Adjournment:

Adjourn to the next regular meeting at Yuba City Hall at 2:00 pm January 12, 2023

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

Commissioners - Please contact your alternate member if you are either unable to attend this meeting or unable to vote on a specific agenda item.

Pursuant to Government Code Section 54954.2, Commission members may make a brief announcement or report on activities. Commission members may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).
- The total amount of time allotted for receiving public comment may be limited to 15 minutes.
- Any individual's testimony may be limited to 5 minutes. Time to address the Commission will be allocated on the basis of the number of requests received.

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to 5 minutes. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda are available for review for public inspection in the Sutter County Development Services office located at 1130 Civic Center Blvd, Yuba City, CA. [such documents are also available on the Sutter LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting].

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting. The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Pursuant to Government Code Sections 56100.1, 56300(b), 56700.1, and 81000 et seq., Disclosure of Contributions and Expenditures in Support of and Opposition to Proposals, any person or combination of persons who directly or indirectly contribute \$1000 or more or expend \$1000 or more in support of or opposition to a change of organization or reorganization that has been submitted to Sutter LAFCO must comply with the disclosure requirements approved by Sutter LAFCO

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff LAFCO staff may be contacted at (530) 619-5128 or (530) 218-0886, by mail at Sutter LAFCO P.O. Box 2694, Granite Bay CA 95746 or by email j.benoit4@icloud.com

Webpage Reports, agendas, minutes and general information about LAFCO are available on the LAFCO Webpage at www.sutterlafco.org

Sutter Local Agency Formation Commission

Item #6a

CLAIMS Sept and Oct 2022

<u>Date of Claim</u>	<u>Description</u>	<u>Amount</u>
2022-2023 Expenses		
Oct 1, 2022	Staff Services Sept 2022	\$ 6,275.61
Sept 15, 2022	Legal Counsel 8.16.22-9.15.22	\$ 1,500.00
Nov 1, 2022	Staff Services Oct 2022	\$ 4,023.14
Oct 15, 2022	Legal Counsel 10.16.22-11.15.22	\$ 1,500.00
Sept 8, 2022	Commission stipend Sept 8, 2022	\$ 600.00
	TOTAL:	\$ 13,898.75

DATED: Nov 10, 2022

APPROVED: Nov 10, 2022

Don Cochran, Chair
Sutter Local Agency Formation Commission

Attest:

John Benoit
Executive Officer

FUND: SUTTER LAFCO
 DEPT: Expenditures and Revenue
 FY 2022-2023

Item Account Number	Insurance 62301	Memberships 63101	copies 62601	postage 62301	communication 62201	Office Exp. 62501	Counsel 62750
Total Budgeted 2021-2022	\$ 2,600.00	\$ 2,528.00	\$ 1,000.00	\$ 600.00	\$ 750.00	\$ 350.00	\$ 15,000.00
Calafo Dues 2022-2023		\$ (2,528.00)					
GSRMA Insurance 2022-2023	\$ (2,501.00)						
Staff Svcs July 2022			\$ (15.00)		\$ (67.19)	\$ (33.35)	\$ (1,500.00)
Browne ending 7.15.22							\$ (1,500.00)
Calafo Conf Bains, Zieg, boom & Espindola							
Browne ending 8.15.2022					\$ (80.64)	\$ (13.99)	\$ (1,500.00)
Staff Svcs August 2022	\$ (15.00)				\$ (80.61)		
Staff SVCS September							
Browne ending 9.15.22					\$ (107.80)	\$ (11.94)	\$ (1,500.00)
Staff Svcs October 2022							
Browne ending 10.15.22							
Com Stipend Sept 8, 2022							
Total Expenditures to Date	\$ (2,501.00)	\$ (2,528.00)	\$ (94.00)	\$ (13.20)	\$ (336.24)	\$ (59.28)	\$ (5,000.00)
Total Budget Remaining	\$ -	\$ 906.00	\$ 586.80	\$ 413.76	\$ 290.72	\$ 9,000.00	\$ -

Sutter Local Agency Formation Commission

2023

LAFCO Regular Meeting Schedule

2:00 p.m.

**Yuba City Council Chambers
1201 Civic Center Boulevard
Yuba City, California**

January 12th , 2023

March 9th , 2023

May 11th , 2023

July 13th , 2023

September 14th , 2023

November 9th , 2023

Unless otherwise provided by resolution of the Commission, regular meetings of the Commission are scheduled for the **second** Thursday of every other month at 2:00 p.m. in the City Council Chambers, 1201 Civic Center Blvd, Yuba City, California. ***Regular meetings are scheduled during the months of July, September, November, January, March and May*** The Commission may, at its own discretion, meet at a different time or place from time to time, provided that public notice of such time and place is given in accordance with the Ralph M. Brown Act, Government Code Section 54954 et seq. and applicable provisions of the LAFCO Act.

The Chair or Executive Officer may call a special meeting of the Commission. The Chair shall call a special meeting if requested by two or more Commissioners. Any special meetings of the Commission shall be called in the manner provided by Section 54956 of the Government Code. The order calling the special meeting shall specify the time and place of the meeting and the business to be conducted and no other business shall be conducted at that meeting. The special meeting may be called for any day prior to the date established for the next regular meeting of the Commission.