

SUTTER LAFCO

LOCAL AGENCY FORMATION COMMISSION

P.O. Box 2694
GRANITE BAY, CA 95746 (707) 592-7528 FAX (530) 740-4836

SPECIAL MEETING AGENDA

Thursday, July 9, 2020 - 3:00 p.m.

COMMISSION MEMBERS

Regular Members

County Member – Mat Conant
County Member – Mike Ziegenmeyer
City Member – Marc Boomgaarden
City Member – Luis Hernandez
District Member – Larry Munger
District Member - Don Cochran, Chair
Public Member - Rupinder Jawanda, Vice Chair

Commissioner Alternates:

County Alternate – Jim Whiteaker
City Alternate – Bob Woten
District Alternate – Vacant
Public Alternate – Enita Elphick

LAFCo Staff:

John Benoit, Executive Officer
Jennifer Stephenson, Deputy Exec. Officer
Paige Hensley, Clerk-Analyst
P. Scott Browne, LAFCo Counsel

AGENDA

Pursuant to Governor's Executive Order N-29-20, the Sutter Local Agency Formation Commissioner and members of the public who wish to attend and provide public comment may do so via Zoom teleconference. Please be advised that pursuant to the Executive Order, the City Council chambers will not be open for the meeting. You may join by video or by phone.

The complete agenda, including backup materials and materials related to items on this Agenda submitted to the Commission after distribution of the Agenda Packet, is available for public inspection on the Sutter LAFCo website. Agenda materials are also available on the Sutter LAFCO website at www.sutterlafco.org subject to staff's ability to post the documents before the meeting.

Instructions for joining meeting via Zoom are as follow:

Join Zoom Meeting at the following link:

<https://us02web.zoom.us/j/85922321183?pwd=d05QSVp4TmJ2SnJnbFVkd0ZlVkJGUT09>

Meeting ID: 859 2232 1183

Password: 580432

Or Dial the number below:

1 408 638 0968 US (San Jose)

Meeting ID: 859 2232 1183

There is no Participant ID

Password: 580432

SUTTER LAFCo MEETING AGENDA
July 9, 2020 –Meeting

Public comment will also be accepted by email to sutterlafco@gmail.com Please list the item number you wish to comment on and submit your written comments 24 hours prior to the start of the meeting. Written comments will be distributed to the Commission prior to the meeting but not read at the meeting and are limited to 500 words

Oral public comments will be subject to the usual five minute time limitation indicated below.

1. Call to Order.

- a. **Roll Call.**
- b. **Pledge of Allegiance.**
- c. **Approval of the Agenda**

2. Approval of Minutes from May 14, 2020 LAFCo meeting

Action: Approval of Minutes from the May 14, 2020

3. Consent Agenda

Action: Payment of Claims for May and June 2020

Workshop

4. Workshop: Informational Presentation regarding the Bogue Stewart Master Plan to familiarize the Commission with this project, the Service Review, Sphere Amendment and Reorganization.

Other Business:

5. Biennial Conflict of Interest Code Review

- a) *Receive Executive Officer's report and authorize the Executive Officer to sign the 2020 Biennial Conflict of Interest Code Review form and transmit to the County Clerk acting as the Clerk to the Board.*

6. Authorize Chair to sign a letter to be sent to the County Clerk in her capacity as the Clerk to the Board of Supervisors to convene a City Select Committee meeting and for the City Select Committee to adopt a specific policy regarding the selection of City Alternate Commissioners going forward.

- a. *Authorize Chair to sign a letter to be sent to the County Clerk.*

7. Ratify Administrative Order authorizing the City of Yuba City to provide domestic water services to the Barry Elementary School consisting of 9.58-acres located 1.3 miles from Yuba City at 1255 Barry Road.

- a) *Ratify Administrative Order approving an Out of Agency Service Agreement between the City of Yuba City to provide domestic water services.*

8. Nominations for 2020/2021 Calafco Board of Directors

- a) *The Calafco Election Committee is accepting nominations for a City Member and a Public Member to serve on the Calafco Board of Directors representing the Northern Region.*

9. Executive Officer Report:

10. Commissioner Reports:

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.

11. Public Comment:

Members of the public are invited to address the Commission on any matter of interest to the public that is not on the agenda for a period of time not exceeding 5 minutes. Pursuant to the Brown Act, the Commission cannot take any action on items not listed on the posted agenda but may add to a future agenda matters brought up under public comments for appropriate action at a future meeting.

12. Adjournment:

Adjourn to the next regular meeting at Yuba City Hall at **3:00 pm September 10, 2020**

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

Commissioners - Please contact your alternate member if you are either unable to attend this meeting or unable to vote on a specific agenda item.

Pursuant to Government Code Section 54954.2, Commission members may make a brief announcement or report on activities. Commission members may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

Public Comment:

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).
- The total amount of time allotted for receiving public comment may be limited to 15 minutes.
- Any individual's testimony may be limited to 5 minutes. Time to address the Commission will be allocated on the basis of the number of requests received.

Public Hearings:

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to 5 minutes. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials:

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda are available for review for public inspection in the Sutter County Development Services office located at 1130 Civic Center Blvd, Yuba City, CA. [such documents are also available on the Sutter LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting].

Accessibility:

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting. The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Pursuant to Government Code Sections 56100.1, 56300(b), 56700.1, and 81000 et seq., Disclosure of Contributions and Expenditures in Support of and Opposition to Proposals, any person or combination of persons who directly or indirectly contribute \$1000 or more or expend \$1000 or more in support of or opposition to a change of organization or reorganization that has been submitted to Sutter LAFCO must comply with the disclosure requirements approved by Sutter LAFCO

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff LAFCO staff may be contacted at (707) 592-7528 or (530) 218-0886, by mail at Sutter LAFCO P.O. Box 2694, Granite Bay CA 95746 or by email j.benoit4@icloud.com

Webpage Reports, agendas, minutes and general information about LAFCO are available on the LAFCO Webpage at www.sutterlafco.org