

SUTTER LAFCO

LOCAL AGENCY FORMATION COMMISSION

P.O. Box 2694

GRANITE BAY, CA 95746 (707) 592-7528 FAX (530) 749-5468

REGULAR MEETING AGENDA

Yuba City Council Chambers 1201 Civic Center Blvd, Yuba City, California

Thursday, January 12, 2023 - 2:00 p.m.

COMMISSION MEMBERS

Regular Members

County Member – Mat Conant
County Member – Mike Ziegenmeyer
City Member – Shon Harris
City Member – Bob Woten
District Member – Larry Munger
District Member - Don Cochran, **Chair**
Public Member -

Commissioner Alternates:

County Alternate – Karm Bains
City Alternate – Jeremy Chapdelaine
District Alternate – Vacant
Public Alternate – Enita Elphick

LAFCo Staff:

John Benoit, Executive Officer
Jennifer Stephenson, Deputy Exec. Officer
Paige Hensley, Clerk-Analyst
P. Scott Browne, LAFCo Counsel

Meeting will begin at 2:00 PM

Zoom link for public use:

https://us06web.zoom.us/webinar/register/WN_AKBak0ENSRKpJRsmDH4oeA

- 1. Call to Order: Roll Call and Pledge of Allegiance.**
- 2. Approval of the Agenda**
- 3. Public Comment:**

Members of the public are invited to address the Commission on any matter of interest to the public that is not on the agenda for a period of time not exceeding 5 minutes. Pursuant to the Brown Act, the Commission cannot take any action on items not listed on the posted agenda but may add to a future agenda matters brought up under public comments for appropriate action at a future meeting.

4. Selection of a Public Member for LAFCo

- a. Review public notice and information submitted by applicants
- b. Having received Harjiwan Chathas letter of interest after the due date of December 16th, 2022 make a determination of eligibility.
- c. Interview the applicants for the public member and public member alternate position
- d. Appoint a public member and a public member alternate for terms ending in May 2027

5. Elect Chair and Vice-Chair for 2023

- a. Elect Chair
- b. Elect Vice-Chair

6 Approval of Minutes from the November 10, 2022, LAFCo meeting:

Action: Approval of Minutes from the November 10, 2022 meeting

7. Consent Agenda:

Action:

A. Payment of Claims for November and December 2022

8. Status of the FIRE and EMS Municipal Service Review and Sphere of Influence Update for Fire and EMS service providers in Sutter County

- A. Review and discuss status

9. Request for Proposals for the Sutter LAFCo Executive Officer

- a. Approve flyer and recruitment for a new Sutter LAFCo Executive Officer**

10. Executive Officer's Report:

- A. *Tierra Buena Yuba City Subsidiary District*
- B. *Levee District #1 annexation*
- C. *Status of Annexations to the Gilsizer County Drainage District (five annexations) and to the City of Yuba City (four annexations) and requirements for the Board of Equalization (BOE) filings.*
- D. *700 forms due April 1st*

11. Commissioner Reports:

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.

12. Adjournment:

Adjourn to the next regular meeting at Yuba City Hall at 2:00 pm March 9, 2023

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

Commissioners - Please contact your alternate member if you are either unable to attend this meeting or unable to vote on a specific agenda item.

Pursuant to Government Code Section 54954.2, Commission members may make a brief announcement or report on activities. Commission members may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).
- The total amount of time allotted for receiving public comment may be limited to 15 minutes.
- Any individual's testimony may be limited to 5 minutes. Time to address the Commission will be allocated on the basis of the number of requests received.

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to 5 minutes. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda area available for review for public inspection in the Sutter County Development Services office located at 1130 Civic Center Blvd, Yuba City, CA. [such documents are also

available on the Sutter LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting].

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting. The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Pursuant to Government Code Sections 56100.1, 56300(b), 56700.1, and 81000 et seq., Disclosure of Contributions and Expenditures in Support of and Opposition to Proposals, any person or combination of persons who directly or indirectly contribute \$1000 or more or expend \$1000 or more in support of or opposition to a change of organization or reorganization that has been submitted to Sutter LAFCO must comply with the disclosure requirements approved by Sutter LAFCO

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff LAFCO staff may be contacted at (530) 619-5128 or (530) 218-0886, by mail at Sutter LAFCO P.O. Box 2694, Granite Bay CA 95746 or by email j.benoit4@icloud.com

Webpage Reports, agendas, minutes and general information about LAFCO are available on the LAFCO Webpage at www.sutterlafco.org