

Sutter Local Agency Formation Commission

Item #4

CLAIMS

November and December 2020

<u>Date of Claim</u>	<u>Description</u>	<u>Amount</u>
Dec 1, 2020	Staff Services Nov 2020	\$ 4,652.34
Nov 15, 2020	Legal Counsel 10.16.20-11.15.20	\$ 1,500.00
Nov 12, 2020	Commission Stipend 11.12.20	\$ 700.00
Jan 1, 2021	Staff Services Dec 2020	\$ 3,972.87
Dec 15, 2021	Legal Counsel 11.16.20-12.15.20	\$ 500.00
TOTAL:		\$ 11,325.21

DATED: Jan 14, 2021

APPROVED: Jan 14, 2021

Don Cochran, Chair or Rupinder Jawanda, Vice-Chair
Sutter Local Agency Formation Commission

Attest:

John Benoit
Executive Officer

FUND: SUITER LAFCO
DEPT: Expenditures and Revenue
FY 2020-2021

Item Account Number	Insurance 64301	Memberships 63101	copies 62601	postage 62301	Communications 62201	Office Exp. 62501	Counsel 62730	staff Svcs 62701	Comm Stipend 61210	Notices and Public 62401
Total Budgeted 2018-2019	\$ 2,600.00	\$ 2,400.00	\$ 1,000.00	\$ 600.00	\$ 750.00	\$ 350.00	\$ 15,000.00	\$ 48,000.00	\$ 6,600.00	\$ 1,500.00
Calafco Dues 2020-2021	\$ (2,536.71)	\$ (2,400.00)								
GSRMA Insurance 2020-2021										
Payroll July 9, 2020			\$ (10.00)		\$ (41.77)		\$ (1,500.00)	\$ (2,000.00)	\$ (600.00)	
Staff Svcs July 2020 #0064					\$ (41.96)		\$ (1,500.00)	\$ (2,000.00)		
Browne Ending 7.15.2020										
Staff Svcs Aug 2020										
Browne Ending 8.15.2020										
Comm Stipend Sept 10, 2020			\$ (15.00)		\$ (41.32)		\$ (500.00)	\$ (3,612.50)	\$ (700.00)	
Browne ending 9.15.2020 #624					\$ (41.96)			\$ (4,356.25)		
Staff Svcs September 2020										
Staff Svcs October 2020										
Appeal Democrat YC MSR and SOI Legal										\$ (376.18)
Payroll November 12, 2020 meeting										
Staff Svcs November 2020			\$ (15.00)		\$ (48.99)	\$ (71.80)	\$ (1,500.00)	\$ (2,462.50)	\$ (700.00)	
Browne ending 11.15.2020										
Staff Svcs December 2020			\$ (10.00)		\$ (44.57)	\$ (64.00)	\$ (500.00)	\$ (3,506.25)		
Browne Ending 12.15.2020										

Total Expenditures to date	\$ (2,536.71)	\$ (2,400.00)	\$ (50.00)	\$ 600.00	\$ (260.57)	\$ (135.80)	\$ (5,500.00)	\$ (17,937.50)	\$ (2,000.00)	\$ (376.18)
Total Budget Remaining			\$ 950.00	\$ 600.00	\$ 489.43	\$ 214.20	\$ 9,500.00	\$ 30,062.50	\$ 4,600.00	\$ 1,123.82

unaudited July 1, 2020 Fund Carryover \$ 173,073.90

Revenue Received to date:
 20-21 Contribs Received City-Dist-County \$ 82,680.00
 REVENUE FOR PROJECTS
 Interest
 Reserve
 Less Expenditures \$ (38,000.69)
Actual Cash Balance \$ 135,073.21

Guide to City Annexations

SUTTER LAFCO: January 2021

INTRODUCTION

Note: This guide is provided by the Local Agency Formation Commission information to residents within Cities (incorporated areas) and the County who are affected by the annexation process. It is revised periodically to reflect changes in local annexation policies and procedures as well as the State law governing annexation. The guide is intended only to provide a broad, general overview of the proceedings related to annexations initiated by a city or special district and may not be interpreted or construed to be complete, conclusive, or as legal advice. Specific and complete requirements as well as additional references to applicable State law may be obtained from:

The Sutter Local Agency Formation Commission (LAFCo)
P.O. Box 2694
Granite Bay, CA
95746 (707) 592-
7528
Email: j.benoit4@icloud.com
Website: www.Sutterlafco.org

Note: Specific legal advice should be sought from an attorney.

There are many types of jurisdictional changes -- annexation, detachment, consolidation, dissolution, divestiture of powers and so forth. This document provides a broad overview of the process for annexing an inhabited area (an area in which there resides 12 or more registered voters) to a city when a city has initiated the annexation. The requirements for all jurisdictional changes are specified by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, commencing with Government Code Section 56000. The LAFCo Act is administered and enforced by the Local Agency Formation Commission (LAFCo or Commission) through its approval and denial authority. Although many time frames are specified throughout the Act (and noted in this document), pursuant to Section 56106 most of the time frames are not mandatory.

In Sutter County, the Commission is composed of two members from city councils, two members from the County Board of Supervisors, two members from independent special districts, and one public member (§56328.5) and one alternate per category of commissioner. An Executive Officer, appointed by the Commission, and a clerk/analyst to provide the administrative support needed by the Commission as well as legal counsel.

Among the purposes of LAFCo are discouraging urban sprawl, preserving agricultural and open space lands, and encouraging the orderly formation and development of local government agencies based upon local conditions and circumstances (§ 56301). The Commission regulates, through approval and denial, the boundary changes proposed by other public agencies or individuals. In reviewing proposals

for boundary changes, the Commission is required to consider certain factors such as the conformity between city and county plans, current service levels and the need for future services to the area the social, physical, and economic effects that agency boundary changes present to the community.

In most cases, persons affected by an annexation have the opportunity to testify and express their views at a public hearing before the Commission. Written materials may be submitted and oral testimony is received at a public hearing. In some cases, there is a "protest hearing" (conducting authority proceedings) where registered voters' and landowners' written protests are counted.

In addition to an overview of the annexation process, this document also includes a glossary of terms commonly used in procedures for jurisdictional changes. All code sections in this document reference the Government Code unless otherwise stated.

GLOSSARY OF TERMS

Annexation: A process whereby territory is incorporated into a city

CEQA: California Environmental Quality Act (Public Resources Code § 21000 et seq)

Change of Organization: A jurisdictional change included in Section 56021.

Chief Petitioners: Those persons so designated on a petition or resolution for organizational change, to a maximum of three

Commission: Local Agency Formation Commission (see LAFCo)

Detachment: A process whereby territory is removed from a city

EIR: An Environmental Impact Report (EIR) is required under CEQA after an initial study reveals that significant environmental impacts may occur due to a project.

Executive Officer: The Commission appointed Executive Director

Governing Body: The governing board or commission of a local agency, either elected by the voters or appointed by a parent governing body

Inhabited Territory: Territory within which 12 or more registered voters reside

Island: Unincorporated territory, inhabited or uninhabited, that is partially or completely surrounded by incorporated territory

LAFCo: The Sutter Local Agency Formation Commission, a governing body that is responsible for ensuring the laws related to organizational changes are followed, and is responsible for making determinations regarding services provision, land use compatibility, boundaries, and other such issues when organizational changes are proposed.

Lead Agency: The agency responsible for preparing an environmental document per CEQA

Local Agency: Any local governmental entity--city, county, special district, agency--created by State law.

Negative Declaration: If a project under CEQA is determined to have no significant impact on the environment, a Negative Declaration is filed. A jurisdictional boundary change is considered a "project" under CEQA.

Protest Hearing: A public hearing conducted by the Executive Officer or designee, where citizens have their only opportunity to officially protest annexation through a written protest letter

Reorganization: Alteration to the boundaries involving two or more changes of organization in one single proposal.

Responsible Agency: An agency responsible for reviewing and commenting on completed environmental documents per CEQA.

OUTLINE OF TYPICAL ANNEXATION PROCESS

1. City Council passes a Resolution of Application and files the signed application (Alternatively, a petition for annexation signed by 5% of the Registered Voters or Owners of Land within the territory), LAFCo fee deposits and signed agreement to pay form with the Local Agency Formation Commission .
2. The City and the County determine a property tax exchange as initiated by LAFCo staff per (Revenue and Taxation Code 99b).
3. The Local Agency Formation Commission's Executive Officer reviews the city's application documents and the resolutions effecting the property tax exchange, LAFCo's policies and procedures, consistency with the Sphere of Influence and, if all is in order, issues a Certificate of Filing.
4. In most cases, the Local Agency Formation Commission conducts a public hearing on the application. If certain criteria are met then the hearing and notice may be waived. Written and oral testimony is received at the hearing or meeting. The Commission adopts a Resolution Making Determinations either approving, denying, or modifying the annexation proposal. If the application is approved, in some cases, LAFCo will conduct a protest hearing or may waive the conducting authority proceedings entirely.
5. If the conducting authority proceedings are not waived, the Executive Officer or designee will conduct a "protest hearing." Written and oral Testimony is received at the hearing. This is the only hearing where written protests are received. Depending on the number of written protests received from registered voters and/or landowners, the Commission orders the annexation, orders the annexation subject to an election, or terminates the annexation.
6. Notwithstanding a request for reconsideration, if the Commission orders the annexation, the executive officer issues a Certificate of Completion after 30-days and receipt, review and compliance with the required documents and requirements stated in the adopting LAFCo resolution.

APPLICATION FOR ANNEXATION

The annexation process normally begins after a city council passes a resolution of application to annex certain territory. (The process may be initiated when LAFCo receives a petition by registered voters or landowners although it is preferable the process be initiated by a resolution.) The application is filed with LAFCo, along with the certified resolution for annexation. By statute, the resolution must include certain language and be accompanied by prescribed documentation, such as a statement as to the nature of the proposal, a description of how services will be provided to the area proposed for annexation called a Plan for Services (§56653), a geographic description and map of the territory drafted by a Licensed Land Surveyor, various maps, and California Environmental Quality Act (CEQA) compliance documentation (§ 56652). LAFCo proceedings officially begin on the date the LAFCo Executive Officer issues a certificate of filing to the applicant (§56651).

Resolution for Transfer of Property Taxes: When a city annexes territory, the County and City may transfer a share of its property tax entitlement to that city (other types of taxes or agreements may also be considered in this process) in consideration of the service responsibility being transferred. The process to be followed is contained in Revenue and Taxation Code section § 99b.

LAFCo PROCEEDINGS

Application Review: The Executive Officer of LAFCo reviews the application package and, normally within 30 days, determines if the petition /resolution meets the legal requirements, the project's requirements under CEQA, evidence that a satisfactory exchange of property tax has taken place within the time prescribed by law, and whether the application package is complete (§ 56658). If the application is determined not to be complete, LAFCo sends a letter to the applicant indicating deficiencies and requesting any necessary additional information.

Notice of Filing: If all of the documents are in order, the Executive Officer issues a Certificate of Filing and within 90 days sets a date for a public hearing of the Commission where the annexation proposal is to be considered (§ 56658). Notwithstanding § 56106, this hearing date is mandatory.

Public Hearing: In most cases, a notice of public hearing before the Commission, is published in the newspaper and posted near the door of the hearing room or upon any official bulletin board used for the purpose of posting public notices by or pertaining to the legislative body or Commission at least 21 days before the hearing (§ 56153, 56154, 56158, 56159). Additionally, notices are mailed to each affected agency, the chief petitioners, any person requesting special notice, all registered voters and property owners in or within 300 feet of the area proposed for annexation, and each city within three miles at least 21 days before the hearing (§ 56830, 56155, 56156, 56157). This notice must be posted on the Web site at least 21 days before the hearing (§ 56154).

Determination of Commission: At the Commission's public hearing, which can be continued for up to 70 days (§ 56666), the Commission considers the recommendations of the Executive Officer on a number of factors included in §56668), LAFCo's policies and the Commission also receives oral and written comments and testimony from citizens and other public agencies.

Adoption of Resolution Making Determinations: Within 35 days after the hearing, the Commission must adopt a resolution making determinations either approving, denying, or modifying the annexation application proposal (§ 56880). The Commission may also include specific terms and conditions in the resolution (§ 56885, 56886). Additionally, the resolution by the Commission initiates protest proceedings (§ 56881). The Commission may authorize proceedings to conclude without any further notice, hearing, or election

RECONSIDERATION

Unique to LAFCo is a process whereby any person or affected agency may file a written request LAFCo reconsider a decision. The request shall state the specific modification to the resolution being requested and shall state what new or different facts that could have not been presented previously are claimed to warrant the reconsideration. This request shall be filed within 30-days of LAFCo adopting a resolution to be timely. LAFCo proceedings are tolled pending resolution and a public hearing regarding the reconsideration request (Gov. Code 56895).

CONDUCTING AUTHORITY PROCEEDINGS AND PROTESTING AN ANNEXATION

Notice of Public Protest Hearing: The Commission sets the annexation proposal for a conducting authority proceeding within 35 days of the Commission's resolution date and gives notice at least 21 but not more than 60 days in advance of the hearing (§ 57002). The Commission may grant a continuance of the protest hearing for cause. Prior to the protest hearing, contact LAFCo for guidance on submitting a request for a continuance. This public hearing is commonly referred to as a "protest hearing". Notices are mailed to each affected agency, city, or county, chief petitioners, and persons requesting special notice. Additionally, the hearing notice is published in a newspaper of general circulation and is required to be posted. The hearing notice must only be published once per Section 6061. Mailed notices to individual landowners are only required in specific circumstances, which are noted under the section below entitled "Protesting an Annexation." if there is 100% consent of the landowners.

Written Protests: Any written protests must be filed with the Commission prior to the conclusion of the protest hearing (§ 57051).

Adoption of Resolution: Pursuant to Government Code § 57075, for inhabited territory the Commission adopts a resolution doing one of the following:

1. Ordering the annexation if less than 25% of the registered voters OR if less than 25% of the landowners owning less than 25% of the assessed value of land file written protests.
2. Ordering the annexation subject to an election if at least 25% but less than 50% of the registered voters file a written protest OR if at least 25% of the number of owners of land who also own at least 25% of the assessed value of the land file a written protest.
3. Terminating the proceeding if written protests are received from 50% or more of the registered voters residing in the inhabited territory.

If a proposed annexation consists of two or more distinct communities as defined in the County General Plan, Census designation, or other commonly recognized community designation as determined by the Commission, and if one of the communities has at least 250 registered voters, protests shall be counted separately for each community (§ 57078.5).

If a proposal is terminated, the same proposal cannot be resubmitted to LAFCo before one year from the date of adoption of the Commission's certificate of termination (§ 57090).

Citizens affected by an annexation have an opportunity to protest the annexation at a protest hearing, conducted by the Executive Officer. Under the law, this protest hearing is an opportunity where citizens and property owners are affected by an annexation and have the right to file **a written protest** with the Commission and have that protest counted to determine whether the annexation will occur.

Hearing Notices

- The Commission is required to publish a notice of the protest hearing once in a newspaper of general circulation.
- The notice of the protest hearing must be mailed to all registered voters and owners of record within the annexation territory.
- In the case of a proposed change of organization or reorganization that would result in the extension of any previously authorized special tax or benefit assessment to the affected territory, the executive officer of the commission shall give mailed notice to each landowner within the affected territory (57025c)

COMPLETION AND EFFECTIVE DATES

Notwithstanding a reconsideration request) immediately after proceedings ordering an annexation without an election or after a majority of voters approve an annexation in an election, the Commission has a Certificate of Completion recorded. The recorded Certificate of Completion is forwarded to the governing bodies of the affected agencies and a statement of boundary change is filed with the State Board of Equalization. The recorded Certificate of Completion including LAFCo's adopting resolution and property tax sharing resolution(s) are transmitted to the County Auditor, County Assessor, County Surveyor, all affected agencies, and County Elections.

Upon recordation of the Certificate of Completion affected agencies the completion of the jurisdictional change (annexation) and the appropriate transfer of responsibilities such as police protection, building inspection, animal control, and planning are assumed by the annexing entity.

Filing a Protest

- To be officially counted, a protest letter or petition must be filed with the Commission **after** Publication of the protest hearing notice, but before the conclusion of the protest hearing meeting the requirements of section § 57051.
- Each **registered voter** and **each land owner** in an area proposed for annexation is eligible to protest an annexation. This means that an individual who is both a registered voter and

a property owner may file a protest under each designation. If more than one person owns a piece of property, each owner is eligible to file a protest.

Effect of Written Protests

If at least 25% but less than 50% of the registered voters in the territory file a written protest, an election on the matter must be held.

If at least 25% of the number of owners of land who also own at least 25% of the assessed value of the land file a written protest, an election on the matter must be held.

If at least 50% of the registered voters in the area proposed for annexation file a written protest to the annexation, the annexation proceeding is terminated.

If less than 25% of the registered voters OR if less than 25% of the landowners owning less than 25% of the assessed value file a written protest, the annexation moves forward.

State the name and address of the landowner, or the name and address of the registered voter as they appear on the affidavit of registration and/or the assessment (property tax) roll. If the address of the landowner is different than the affected property location or address, this information must also be included.

Be signed and dated. The date of the signature must be a date after the publication date of the notice of protest hearing.

The protest letter must be filed with the Commission before the conclusion of the protest hearing.

The Commission's Executive Officer is responsible for determining the validity of the protests received.

7



California Special Districts Association
Districts Stronger Together



PAY-WHAT-YOU-CAN MEMBERSHIP

Main Contact Name		
Title		
Email	Phone	
District Name		
Mailing Address		
City	State	Zip
Physical Address		
City	State	Zip
DISTRICT OPERATING REVENUE \$		
DUES TABLE		
OPERATING REVENUE	REGULAR DUES	PAY WHAT YOU CAN - HOW MUCH CAN YOUR DISTRICT AFFORD?
<input type="checkbox"/> \$50k or lower	\$166	\$ _____ <i>Membership through December 31, 2022</i>
<input type="checkbox"/> \$50 - \$75k	\$262	
<input type="checkbox"/> \$75 - \$100k	\$467	
<input type="checkbox"/> \$100 - \$150k	\$659	
<input type="checkbox"/> \$150 - \$200k	\$1,064	
<input type="checkbox"/> \$200 - \$250k	\$1,112	
PAYMENT		
<input type="checkbox"/> CHECK	<input type="checkbox"/> VISA	<input type="checkbox"/> MASTERCARD
<input type="checkbox"/> DISCOVER	<input type="checkbox"/> AMERICAN EXPRESS	
Account Name	Account Number	
Expiration Date	Authorized Signature	
PAY WHAT YOU CAN AMOUNT \$		
Please return this form with dues investment to CSDA Member Services, 1112 I Street #200, Sacramento CA 95814.		
Additional information will be requested to complete your agency's new member file. Eligible district applications will be processed with no renewal due until January 2023		
QUESTIONS? Contact Member Services at 877.924.2732 or membership@csda.net.		
ELIGIBILITY		
<ul style="list-style-type: none"> Be an independent special district (as defined by Government Code section 56044) and/or public agencies whose legislative body is composed of representatives from two or more public agencies. District's annual operating revenue/income as of June 30, 2020 is less than \$250,000. Only one-time grants or straight pass-through funding should be excluded. Any funding used to support agency operations such as payroll and other administrative expenses should be included. Is not a current CSDA member or a district who lapsed CSDA membership in the past 18 months. 		

ORRA 1993 prohibits taxpayers from deducting, for federal income tax purposes, the portion of membership dues that are allocable to the lobbying activities of trade organizations. The non-deductible portion of your dues is estimated to be 8%.

special programs and resources that can save them time and money. Take a moment to explore our Core and Value Added Benefits below.

VIEW NOW

CORE BENEFITS VALUE ADDED BENEFITS

Is Your District Eligible?

- Be an independent special district (as defined by Government Code section 56044) and/or public agency whose legislative body is composed of representatives from two or more public agencies.
- District's annual operating revenue/income as of June 30, 2020 is less than \$250,000. Only one-time grants or straight pass-through funding should be excluded. Any funding used to support agency operations such as payroll and other administrative expenses should be included.
- Is not a current CSDA member or a district whose CSDA membership lapsed in the past 18 months.

Two Ways to Join!

JOIN ONLINE

DOWNLOAD PDF APPLICATION

**online application by AllPaid*

Payments Powered by GovPayNet.

Questions? Contact Member Services at 877.924.2732 or membership@csda.net.

JOIN NOW!

**online application by AllPaid Payments Powered by GovPayNet.*

[Click here](#) for PDF application.



FIND IT FAST

SDLF

CALIFORNIA SPECIAL DISTRICTS ALLIANCE



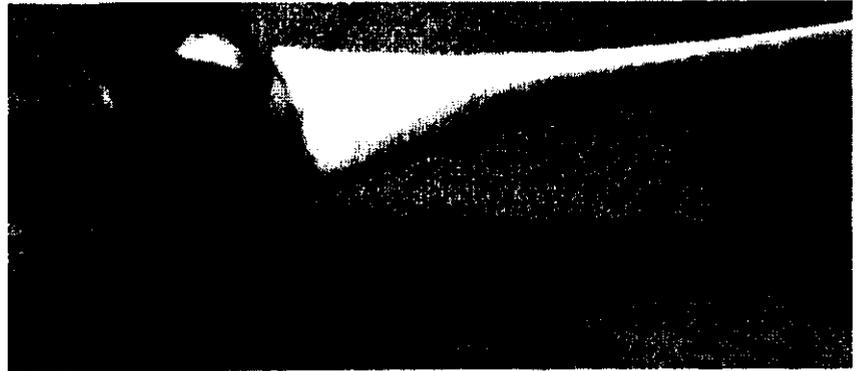
**California Special
Districts Association**
Districts Stronger Together

[CONTACT US](#) [JOIN](#) [SUPPORT](#)



[LOGIN](#)

Core Benefits



Your Voice in the Capitol

CSDA's Core Benefits are designed to meet the specific needs of special districts in California:

- **Legislative Advocacy**– CSDA is the only voice in the Capitol that represents and fights for all California special districts, regardless of services provided or affiliation with other organizations. CSDA's legislative advocate and in-house legislative staff review and monitor every bill introduced into legislation for its potential impact on California's special districts.
- **Influence** – CSDA participates in a number of coalitions and working groups to ensure that special districts have a strong voice in state and local government decision making.
- **Revenue Protection** – CSDA works hard each year to defeat attempts to raid special district revenues.

Not a Member?

Join CSDA Today! By joining CSDA, you help make Districts Stronger Together:

[LEARN MORE](#)

- **Weekly Legislative Updates** – CSDA keeps you informed by sending out crucial legislative updates on a weekly basis via the *CSDA eNews*.
- **Legislative Committee** – CSDA's Legislative Committee members represent a wide variety of district types and sizes.
- **Special Districts Legislative Days** – CSDA's annual Special Districts Legislative Days provides updated information on legislation and public policy as well as coordinates legislative visits for your board and staff.

Cost Saving Programs

- **CSDA Finance Corporation** – Tax-Exempt Municipal Financing
- **Special District Risk Management Authority** – Workers' Compensation, Property & Liability, and Health Coverages

Stay Connected & Informed

CSDA provides a myriad of benefits to help your special district stay apprised of the issues and changes affecting your district.

- **California Special Districts magazine** – CSDA's bi-monthly magazine, *California Special Districts*, helps keep your district informed with the most current news from across the state. Feature articles in the magazine offer critical information and education regarding and affecting special districts.
- **CSDA eNews** – CSDA's weekly email publication keeps your special district up-to-date with weekly legislative updates, current CSDA educational offerings, member

resources, and other time sensitive material important to your district's operations.

- **CSDA Website and Members Section** – CSDA's Members Section website houses tools and information useful to any and every special district. Features include:
 - Daily updates of special district news from across the state, tailored to your district
 - Direct contact information for YOUR legislators
 - Comprehensive legislative information that affects your district
 - A customized system that allows Calls to Action on legislation to appear only if they apply to your district
 - Pending bills, legislation and CSDA's current bill positions
 - Local contact information for media representatives in your region
 - Membership tools allowing you to register for events, order publications, and update your district information
 - CSDA Communities provides a convenient, fast and easy way for CSDA members to discuss issues of importance to special districts, share relevant information, and get answers to questions from those most qualified to answer: people who have been through the same experiences.
 - And much, much more!

Educate your Board and Staff

CSDA is the only association that offers education opportunities designed specifically for independent districts of all sizes and types.

- **Special District Leadership Academy (SDLA)** – CSDA's Leadership Academy is the recognized leader in governance training for district directors and trustees, endorsed by eight other special district associations. Special District Leadership Academy Courses are available as standalone modules or over the course of one two and a half day conference.
- **Special District Board Secretary/Clerk Conference** – Offers premiere training for board secretaries and clerks. First time attendees can earn their Special District Board Secretary/Clerk Certificate and attendees are encouraged to come back year after year for exciting new breakout sessions tailored to the board secretary/clerk position.
- **General Manager Leadership Summit** – a leadership conference for general managers and other management staff in special districts that occurs each summer. Attendees are able to access sessions that offer specific information & content to your position and network with others that hold your same position and take home ideas that you can immediately apply to your district.
- **Annual Conference & Exhibitor Showcase** – Each fall CSDA brings together leading subject and policy experts, business partners and vendors for three days of educational and networking opportunities for board members and staff.
- **Board Member Training** – CSDA offers this unique workshop designed by special districts for special districts to provide both the new and seasoned board

member a solid understanding of the role of a board member and the laws by which a board member must abide.

- **Webinars** – CSDA offers over 30 webinars each year, some at no charge, that provide you and your district easy access to the best in special districts education right at your desk.
- **Workshops** – CSDA offers training throughout California designed to enhance the knowledge-base of your district’s directors and staff.

Enhanced Benefits & Services

- **Bookstore discounts** – CSDA members receive significant savings on various publications offered through CSDA’s Bookstore. Some of these publications include:
 - CSDA Sample Policy Handbook
 - Brown Act Compliance Manual
 - Special District Administrative Salary & Benefits Survey
 - Introduction to Special District Revenues
 - Special District Board Member & Trustee Handbook
 - Special District Reserve Guidelines
- **Free Legal Advice** – CSDA offers each member one hour of free legal advice each year to help in resolving any legal issue or question. CSDA’s legal counsel has been representing special districts for many years and is well versed in helping special districts in a variety of areas.
- **Hardworking & Dedicated Staff** – CSDA’s staff are fully motivated and working hard every day of the week to represent you and ensure your success as a special

District's in Sutter County that Qualify for CSDA's Pay What You Can program

Fairview Cemetery District

Levee District #1

Levee District No.9 (Sutter)

Live Oak Cemetery District

Nicolaus Cemetery District

Pleasant Grove Cemetery District

Reclamation District 2056

Sutter Basin Fire Protection District



8

21 Events Calendar

JANUARY

- 8 CALAFCO Legislative Committee (Virtual)
- 19 CALAFCO Monthly EO meeting (Virtual)
- 21 CALAFCO Board of Directors Strategic Planning Session (Virtual)
- 22 CALAFCO Board of Directors Meeting (Virtual)
- 21-22& League New Mayor & Council Academy (Virtual)
- 28-29 (Virtual)
- 27-28 CA Assn. of Sanitation Agencies Conference (Virtual)

FEBRUARY

- 16 CALAFCO Monthly EO meeting (Virtual)
- 19 CALAFCO Legislative Committee (Virtual)

MARCH

- 17-19 CALAFCO Staff Workshop (Newport Beach)
- 26 CALAFCO Legislative Committee (Virtual)

APRIL

- 19 CALAFCO Monthly EO meeting (Virtual)
- 30 CALAFCO Board of Directors Meeting (Virtual)

MAY

- 7 CALAFCO Legislative Committee (Virtual)
- 11-14 Assn. of CA Water Agencies Conference (Monterey)
- 17 CALAFCO Monthly EO meeting (Virtual)

JUNE

- 18 CALAFCO Legislative Committee (Virtual)
- 28 CALAFCO Monthly EO meeting (Virtual)

JULY

- 23 CALAFCO Legislative Committee (Virtual)
- 30 CALAFCO Board of Directors Meeting (Sacramento)

AUGUST

- 11-13 CA Assn. of Sanitation Agencies Annual Conference (San Diego)
- 30 CA Special Districts Assn. Conference (Monterey)

SEPTEMBER

- 1-2 CA Special Districts Assn. Conference (Monterey)
- 22-24 League Annual Conference (Sacramento)
- 29-30 Regional Council of Rural Counties Annual Conference (Monterey)

OCTOBER

- 22 CALAFCO Legislative Committee (2022) (Virtual)
- 6-8 CALAFCO Annual Conference (Newport Beach)
- 7 CALAFCO Annual Business Meeting (Newport Beach)
- 8 CALAFCO Board of Directors Meeting (Newport Beach)

NOVEMBER

- 5 CALAFCO Legislative Committee (Sacramento)
- 12 CALAFCO Board of Directors Meeting (Sacramento)
- 30 CA State Assn. of Counties Annual Conference (Monterey)
- 30 Assn. of CA Water Agencies Conference (Pasadena)

DECEMBER

- 1-3 CA State Assn. of Counties Annual Conference (Monterey)
- 1-3 Assn. of CA Water Agencies Conference (Pasadena)
- 3 CALAFCO Legislative Committee (San Diego)

CALIFORNIA ASSOCIATION OF
LOCAL AGENCY FORMATION
COMMISSIONS

1020 12th Street, Suite 222
Sacramento, CA 95814
916-442-6536

For current information and other CALAFCO resources please visit www.calafco.org

