

SUTTER LAFCO
Schedule of Fees and Fee Deposits

SUTTER LOCAL AGENCY FORMATION COMMISSION (LAFCO) SCHEDULE OF FEES AND DEPOSITS

1. Initial Deposits for Sutter LAFCO Actions:

<u>APPLICATION/SERVICE</u>	<u>INITIAL DEPOSIT TOWARDS PROJECT COST</u>
Pre-Application Review	\$ 400 Initial Deposit toward Project Cost
Annexation to City without Sphere of Influence Amendment	\$4,500 Initial Deposit toward Project Cost
Annexation to City with Sphere of Influence Amendment	\$6,000 Initial Deposit toward Project Cost
Annexation to District without Sphere of Influence Amendment	\$4,500 Initial Deposit toward Project Cost
Annexation to District with Sphere of Influence Amendment	\$6,000 Initial Deposit toward Project Cost
Detachment from District without Sphere of Influence Amendment	\$3,000 Initial Deposit toward Project Cost
Detachment from District with Sphere of Influence Amendment	\$4,500 Initial Deposit toward Project Cost
Detachment from City without Sphere of Influence Amendment	\$4,000 Initial Deposit toward Project Cost
Detachment from City with Sphere of Influence Amendment	\$4,500 Initial Deposit toward Project Cost
District or County Service Area Formation	\$5,000 Initial Deposit toward Project Cost
Establishment of Sphere of Influence	\$6,000 Initial Deposit toward Project Cost
Incorporation of City	\$15,000 Initial Deposit toward Project Cost
Consolidation or Merger of Districts or County Service Areas	\$4,000 Initial Deposit toward Project Cost
Dissolution of District, County Service Area, or City	\$2,000 Initial Deposit toward Project Cost
Out of Agency Service Contract Review	\$1,750 Initial Deposit toward Project Cost
District or City Initiated Sphere of Influence Amendment	\$5,000 Initial Deposit toward Project Cost
Reconsideration Request	½ of Original Initial Deposit toward Project Cost

Activation of Latent Powers	\$4,000 Initial Deposit toward Project Cost
Staff Analysis of Environmental Reviews	\$2,750 Initial Deposit toward total Project Cost
Municipal Service Review (MSR)	\$7,000 Initial Deposit toward Project Cost
Annexations of Single-Family Residence for reasons of Public Health and Safety	\$1,925 Initial Deposit toward Project Cost
GIS Mapping fee deposit required for all Applications excepting Out of Agency Service Review Contracts	\$200.00 Initial Deposit toward Project Cost

Note: All deposit amounts are subject to increase if the Executive Officer determines that the magnitude of the project justifies the increase.

- A) All deposits are initial payments toward the total cost of processing (“project cost”). Project cost is defined as staff time plus materials. Staff charge-out rates are listed below, and include personnel costs plus a percentage of Sutter LAFCO’s administrative overhead costs and municipal service review and sphere of influence update costs. In addition, materials include, but are not limited to, charges for advertisement of hearings, mapping, petition reviews, contract staff and consultants as needed, as well as fees charged for project reviews by affected agencies.
- B) Applicants are also responsible for payment of appropriate fees including, but not limited to: County Surveyor fees; State Board of Equalization fees; Initial Study, Negative Declaration, and EIR preparation fees; Fish and Game fees; and County Recording Fees. Processing fees for the State Board of Equalization are required to be made payable to Sutter LAFCO at the time of application. A schedule of State Board of Equalization Fees is included in the LAFCO application packet.
- C) Staff time and materials will be monitored against the deposit on file with Sutter LAFCO; if the cost of processing reaches 90% of the deposited amount, additional deposits will be required. Any hearing or other action on the application may be suspended pending receipt of the additional deposit.
- D) If extensive staff assistance is required prior to receipt of an application, a pre-application review initial deposit will be required at the time such work is requested.
- E) All deposits must be paid at the time of application and no application shall be deemed filed until required deposits are received. Unless Sutter LAFCO finds payment of fees would be detrimental to the public interest, the Commission will not adjust or waive deposits and/or fees. In all cases, LAFCO staff will not waive fees.
- F) All final bills must be paid by the applicant prior to filing of the Certificate of Completion or during other times during the LAFCO process as deemed appropriate by the Executive Officer.
- G) Charges for Reconsideration of a determination by Sutter LAFCO are the responsibility of the requesting party.
- H) Deposits on file with Sutter LAFCO, which exceed the cost of processing the application by \$25 or more will be refunded after LAFCO completes its final filings.
- I) If LAFCO is required to act as lead agency and an Environmental Impact Report is required as part of an Environmental Review, the applicant is also responsible for an additional \$7,500 deposit toward the Total Project Cost plus actual costs or \$115% of the consultant fee.

K) If a LAFCO application is withdrawn any time prior to the completion of proceedings, the unused portion of the initial fee deposit (s) received by LAFCO (deposit less any expended staff time and project expenses) will be returned to the persons paying the initial fee deposit upon receipt of a letter of withdrawal.

2. LAFCO Staff Charge-Out Rates:

Executive Officer/Deputy*\$ 151.44/hour
LAFCO Clerk/Analyst*.....\$ 116.44/hour
LAFCO Counsel*\$ 246.44/hour
Materials Actual Cost
*MSR and SOI maintenance and preparation fees are included in the above staff charge out rates.

3. Miscellaneous Costs:

- A) Special Meetings \$1,000 Deposit toward Total Cost
The total cost includes staff/counsel administrative time and materials.
- B) Staff Research and Studies Project Cost
Charges for staff time begin after the first half-hour.
- D) Copies of Staff Reports & other documents25 cents/page