

SUTTER COUNTY

LOCAL AGENCY FORMATION COMMISSION

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SUTTER COUNTY LOCAL AGENCY FORMATION COMMISSION MINUTES

Date: May 26, 2011
Yuba City Council Chambers
1201 Civic Center Blvd., Yuba City

1. Call to Order.

Chairperson Klotz called the meeting to order at 4:03 p.m.

a. Roll Call.

Members Present: Commissioners Montna, Maan, Klotz, White and Islip

Members Absent: Commissioners Gallagher and Pardesi

Staff Present: Executive Officer Stephanie Larsen, LAFCO Counsel Janet Bender, Assistant Executive Officer Doug Libby, and LAFCO Clerk Virginia Perry

b. Pledge of Allegiance.

Chairperson Klotz asked Commissioner Maan to lead the Pledge of Allegiance to the Flag.

It was noted that Commissioner Islip had arrived.

c. Approval of Minutes.

Commissioner White made a motion to approve the minutes of the April 28, 2011, meeting which was seconded by Commissioner Maan and unanimously approved by those present.

2. Public Hearings.

- a. **LAFCO-11-002: Live Oak Annexation Area No. 2, Reorganization No. 33; a reorganization of territory to annex 26.23 acres to the City of Live Oak and detachment of the property from County Service Area "F". The boundaries of the proposal are generally located south of the City of Live Oak, south and east of Reclamation District 777 Lateral No. 2 canal and at the southern terminus of Linda Street; Assessor's Parcel 9-250-023.**

Assistant Executive Officer Libby summarized the previously circulated staff report and provided a PowerPoint presentation detailing the location of this annexation in relation to other proposals that have recently come before the Commission. Mr. Libby reported the City of Live Oak has pre-zoned the land for civic uses, which will include a storm water retention basin together with city park land. Assistant Executive Officer Libby indicated no concerns were expressed by the agencies contacted regarding this proposal, and no comments were received from the public.

Chairperson Klotz opened the Public Hearing. No one from the public wished to address the Commission, and Chairperson Klotz closed the Public Hearing.

Chairperson Klotz introduced Denis Cook, who was representing Jim Goodwin, City Manager of the City of Live Oak. Chairperson Klotz told the Commissioners that Mr. Cook was available to answer questions regarding the proposal.

Commissioner Maan asked Assistant Executive Officer Libby to clarify zoning for the large parcels north and west of the property to be annexed by this proposal. Mr. Libby responded the land immediately to the west is in the County and zoned General Agricultural and General Planned AG-20, and the parcel to the north has already been incorporated by the City of Live Oak and is zoned Residential.

Commissioner White made a motion to approve Live Oak Reorganization No. 33, which was seconded by Commissioner Islip and unanimously approved by those present.

- a. **LAFCO-10-003: Consideration and possible approval of municipal service reviews and sphere of influence updates for County Service Areas C, D, F and G. The reviews evaluate the services provided by each District, the service area and needs of the district as well as the district's sphere of influence.**

Assistant Executive Officer Libby summarized the previously circulated staff report. Mr. Libby told the Commissioners these Districts have been grouped together because each of them provides fire services. Assistant Executive Officer Libby expressed appreciation of Dan Yager, County Fire Chief and Pete Daley, Interim Fire Chief for the City of Yuba City, for their assistance in updating the Municipal Service Review for County Service Area G.

Chairperson Klotz opened the Public Hearing. No one from the public wished to address the Commission, and Chairperson Klotz closed the Public Hearing.

Commissioner Montna made a motion to approve Resolution No. 2011-08, which was seconded by Commissioner Maan and unanimously approved by those present.

a. Consideration to approve a final budget for fiscal year 2011-12.

Assistant Executive Officer Libby summarized the previously circulated staff report.

Chairperson Klotz opened the Public Hearing. No one from the public wished to address the Commission, and Chairperson Klotz closed the Public Hearing.

After a brief discussion Commissioner White made a motion to approve a final budget for fiscal year 2011-12, which was seconded by Commissioner Islip and unanimously approved by those present.

3. Other Business

a. Consideration to initiate municipal service reviews and sphere of influence updates for the following agencies: City of Live Oak, El Cerrito, El Margarita and Tierra Buena County Drainage Districts, Gilsizer Drainage District, Meridian and Robbins-Sutter Basin Fire Protection Districts, Levee Districts Nos. 1 and 9, Sutter County Resource Conservation District, Sutter-Yuba Mosquito & Vector Control District, Sutter County Flood Control and Water Conservation District, Sutter County Water Agency, Reclamation Districts 70, 777, 1001, 1500, 1660, and 2056, Feather, Oswald, South Sutter and Sutter Extension Water Districts and Robbins Water Works District No. 1.

Assistant Executive Officer Libby summarized the previously circulated staff report. Commissioner White asked Assistant Executive Officer Libby if the municipal service reviews and sphere of influence updates will be performed in-house. Mr. Libby responded the work will be done in-house by staff. Commissioner White made a motion to approve the proposal, which was seconded by Commissioner Islip and unanimously approved by those present.

a. Report to the Commission regarding the recruitment of the Public Alternate Position on the Commission.

Assistant Executive Officer Libby told the Commissioners this item is informational only and does not require action by the Commission. Mr. Libby informed the Commissioners that despite several Public Notice postings, staff has received no requests for additional information or applications. Mr. Libby asked the Commissioners to consider anyone they know who might be interested in serving as the Public Alternate on the Commission and ask those individuals to contact staff for an application. Executive Officer Stephanie Larsen suggested staff utilize the County's Public Information Officer. After a brief discussion it was decided individual Commissioners will contact people they believe might be interested in serving as the Public Alternate on the Commission and LAFCO staff will forward information to the County's Public Information Officer for a press release.

a. Report to the Commission on the status of the Butte Water District – Sutter Reorganization No. 1 processed by Butte LAFCO.

Assistant Executive Officer Libby summarized the previously circulated staff report, reported the project has been completed by Butte LAFCO, and staff will reflect the change in boundary in the municipal service review and sphere of influence update for Sutter Extension Water District. Assistant Executive Officer Libby told the Commission this item is informational only and does not require action by the Commission.

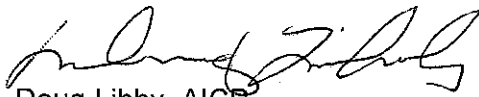
4. Comments from the Public.

There were no comments from the public.

5. Adjournment.

There being no further business before the Commission, Commissioner Montna made a motion to adjourn, which was seconded by Commissioner Maan and unanimously approved by those present. The meeting was adjourned at 4:21 p.m.

Respectfully submitted,



Doug Libby, AICP
Assistant Executive Officer

DL:vp

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