

SUTTER COUNTY

LOCAL AGENCY FORMATION COMMISSION

1130 CIVIC CENTER BOULEVARD, SUITE A
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SCHEDULE OF FEES

1. Applications for changes of organization or reorganization which consists solely of annexation and/or detachments shall be accompanied with the following fees:

- a. \$600.00 – Applications to annex a single parcel to a city or district to obtain sewer or water service as a result of septic or domestic well failure. Such applications must be consented to by all property owners. Also, a letter approving the request from the affected agencies and a letter from the County's Environmental Health Division verifying the septic or well failure shall be submitted.

Notation: If an agency requests to expand an annexation or detachment in accordance with subparagraph (a) above, the original petitioners shall be refunded fifty percent of the fee paid. Costs incurred above the flat fee rate shall be paid by the agency requesting the expansion and shall be charged on a time and overhead basis. This notation shall not be applicable to an annexation or detachment proposal by LAFCO to expand the annexation or detachment.

- b. All other proposals shall be charged on a time and overhead basis and shall pay a deposit of \$1,500.00 toward the actual cost of processing the proposal.

Notation: If an agency requests to expand an annexation or detachment in accordance with subparagraph (b) above, the requesting agency shall pay the time and overhead cost for staff time needed to extend the boundary of the area under consideration. If the expanded boundary is approved by LAFCO, the requesting agency shall pay the full cost of preparing a map covering the entire area. Such map shall meet State Board of Equalization requirements. This notation shall not be applicable to an annexation or detachment resulting from LAFCO action to form logical governmental boundaries pursuant to the Cortese-Knox-Hertzberg Act.

2. Applications to adopt or amend a sphere of influence; district formations; dissolutions and mergers; or for amendments of the functions and/or services provided by special districts shall be charged on a time and overhead basis and shall be accompanied by a deposit of \$1,500.00 toward the total actual cost of processing the proposal.
3. Applications for incorporations shall be charged on a time and overhead basis and shall be accompanied by a deposit of \$5,000.00 toward the total actual cost of processing the proposal.

4. Environmental fees shall be charged at the same rate as adopted by the County of Sutter, except that staff rates for work on environmental impact reports and mitigated negative declarations shall be charged on a time and overhead basis as specified herein.
5. Applications for reconsideration shall be charged \$350.00.
6. Applications which require the verification of registered voter signatures shall be accompanied by a fee of \$0.50 per signature for each signature over 20.
7. For any application charged on a time and overhead basis, the applicant shall be responsible for the payment of the full cost of processing the application. Any charges in excess of the deposit amount shall be due 30 days after the completion of the Commission's action. Deposited fees not expended at the time the action is completed shall be returned to the depositor, without interest.
8. All charges based upon a time and overhead basis shall be computed on the current individual charge rates as computed by the Sutter County Community Services Department.
9. If a major application is submitted that entails a processing expense substantially exceeding the normal deposit amount, the applicant may be required to provide an additional deposit or deposits at the discretion of the Executive Officer to cover the estimated expense of processing the application. The Commission may require the applicant to enter into a staffing/funding agreement depending on the extent of the estimated cost of processing the application.
10. If a pre-application conference with the Commission staff is requested by the applicant, the applicant shall be charged \$75 per hour for the conference. Conference charges shall be computed to the nearest one-tenth of an hour.
11. Requests for the waiver of LAFCO fees shall be processed and evaluated consistent with Policy #12 of the Rules of Procedure of Sutter LAFCO adopted December 6, 2001.
12. If an applicant or petitioner withdraws an application during the processing of the proposal, the applicant shall receive a refund of any amounts paid that exceed the cost of the service provided to the time of withdrawal.